

A QUESTIONNAIRE THAT BEST DESCRIBES YOU

1. What five to ten words best describe your personality?

2. What management style do you need to successful?

3. Describe a situation where in a previous job you disagreed with management. How did you express your disagreement?

4. If you had the perfect work day at work, describe to me how it would be?

5. What skill set in your last position need the greatest improvement?

6. In what way did you improve upon it?

7. If you were to rate yourself between 1-10 (1 being extremely weak and 10 being superb), how would you rank yourself on:

Attitude: _____

Skills: _____

Knowledge: _____

Motivation: _____

Loyalty: _____

8. What are your salary expectations?

9. What do you expect from an employer who hires you?

10. What has been your greatest accomplishment at work?

11. If I called your last boss, what would he or she tell me about your work?

12. In the last year, what have you done to keep your skills current?

13. At the end of the week, I will be looking at a stack of resumes. What is the one thing you want me to remember about you?
